

APRIL 8, 2024

**BOROUGH OF ELMWOOD PARK
BOARD OF HEALTH MEETING MINUTES
REGULAR MEETING
APRIL 8, 2024**

The Regular Meeting of the Elmwood Park Board of Health for April 8, 2024 was called to order by Board Secretary Shanee Morris at 7:01 p.m.

Board of Health Members, DeMarzio, Randazzo, Intrieri, Proctor, Sproviero and Wechtler were in attendance. Also present were Health Inspector Laura Folco, REHS, Board Secretary, Shanee Morris and Council Liaison, Lorraine Pellegrine.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens.

Said notice was posted December 23, 2023.

Public Hearing:

No one wished to speak

REGULAR MEETING AGENDA ITEMS:

1. HEALTH INSPECTION REPORT

Health Inspector Laura Folco, REHS went through the report and current issues. She then answered any questions the Board may have.

2. DEPARTMENTAL REPORTS

- a) Finance Report – March 2024
- b) Monthly Office Report – March 2024
- c) Vital Statistic Report – March 2024
- d) Office Revenue Report – March 2024
- e) Communicable Diseases Report – March 2024
- f) Regular Meeting Minutes – March 11, 2024

A motion was made by Board Member Wechtler and seconded by Board Member Sproviero to accept items a through f. Motion carried by all members present.

3. COMMUNITY EVENTS

- a. Spring Street Fair 4/27/24
- b. Memorial Day Parade 5/27/24
- c. Multicultural Day 6/15/24
- d. Village Block Party 8/25/24
- e. Community Day 9/14/24
- f. Senior Day October 10/05/24

The board discussed which events they will be attending. They also discussed the giveaways that they would like to be ordered.

4. COMMITTEE REPORTS

- a. By Law Committee – The board went through the Bylaws. Council liaison Pellegrine made a suggestion of having different speakers come to the meetings. The outreach committee will look into it. The board then agreed to send the bylaws to the Borough attorney for review.
- b. Research and Ideas Committee – Nothing to report.
- c. Ordinance Committee – Nothing to report.
- d. Outreach Committee – Board President DeMarzio discussed making a date to hand out donation letters and thanking those who have donated in the past. They decided on April 13th. The board also discussed having a glass display case in the Borough.
- e. Events and Planning Committee – The board briefly discussed having a new event in 2025.
- f. Public Relations Committee – Nothing to report.

5. ADJOURNMENT

A motion was made by Board Member Intrieri and seconded by Board Member Proctor to adjourn. Motion carried by all members present.

Respectfully submitted,

Shanee Morris, RMC, CMR
Board of Health Secretary