

# FEBRUARY 12, 2024

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## BOROUGH OF ELMWOOD PARK BOARD OF HEALTH MEETING MINUTES REGULAR MEETING FEBRUARY 12, 2024

The Regular Meeting of the Elmwood Park Board of Health for February 12, 2024 was called to order by Board Secretary Shanee Morris at 7:06 p.m.

Board of Health Members, DeMarzio, Randazzo, Intrieri, Proctor, and Wechtler were in attendance. Also present were Health Inspector Joseph Gautier, REHS, Board Secretary, Shanee Morris and Council Liaison, Lorraine Pellegrine.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens.

Said notice was posted December 23, 2023.

### **PUBLIC HEARING:**

No one wished to speak

### **REGULAR MEETING AGENDA ITEMS:**

#### **1 – HEALTH INSPECTION REPORT**

Health Inspector Joseph Gautier, REHS, reviewed the January Monthly Status Reports with The Board he pointed out a new restaurant that just opened up. He then answered any questions regarding the report.

#### **2 – SALARY ORDINANCE - See attached**

#### **3 – DEPARTMENTAL REPORTS**

- a) Finance Report – December 2023 & January 2024
- b) Monthly Office Report – January 2024
- c) Vital Statistic Report – January 2024
- d) Office Revenue Report – January 2024
- e) Communicable Diseases Report – January 2024
- f) Regular Meeting Minutes – January 8, 2024

A motion was made by Board Member Wechtler and seconded by Board Member Intrieri to accept items a through f. Motion carried by all members present.

#### **4 – 2024 TENTATIVE CLINIC DATES**

- a. Spring Rabies Clinic      5/15/24
- b. Fall Rabies Clinic      11/13/24

Discussion ensued regarding the location and time of both Clinics.

**5 – COMMITTEE REPORTS**

- a. By Law Committee – Board President DeMarzio informed the board a new set of Bylaws are being worked on by the committee.
- b. Research and Ideas Committee – Nothing to report.
- c. Ordinance Committee – Nothing to report.
- d. Outreach Committee – Nothing to report.
- e. Events and Planning Committee – Board Member Intriери handed out prospective flyers for Elmwood Park Celebrates Seniors event. The board review the different designs and decided on the blue and red flyer. She then suggested having a bigger banner being placed on the fence.
- f. Public Relations Committee – The board briefly discussed asking for donations for the event and when to hand out the thank you gifts. Further discussion is needed.

**6 – ADJOURNMENT**

A motion was made by Board Member Wechtler and seconded by Board Member Proctor to adjourn. Motion carried by all members present.

Respectfully submitted,

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Shanee Morris, RMC, CMR  
Board of Health Secretary

**FEBRUARY 12, 2024**

**BOROUGH OF ELMWOOD PARK  
BERGEN COUNTY, NEW JERSEY  
BOARD OF HEALTH  
RESOLUTION R-03-24**

**RESOLUTION BY: Wechtler  
SECONDED BY: Proctor**

**INTRODUCE ORDINANCE #2024-01  
FIRST READING**

**BE IT RESOLVED**, that an ordinance entitled:

**AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOARD OF HEALTH OF THE BOROUGH OF ELMWOOD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY.**

Be passed and adopted on first reading; and

**BE IT RESOLVED**, that a final hearing on said ordinance will be heard in the municipal building on March 11, 2024 at 7:00pm or as soon thereafter as same can be heard, at which time any persons interested in said ordinance can be heard;

**BE IT FURTHER RESOLVED**, that the Board Secretary be, and is hereby authorized to advertise in the legal newspaper a notice of introduction and final hearing as required by law.

APPROVED:

\_\_\_\_\_  
Johnn DeMarzio, President

ATTEST: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Board of Health Secretary

	AYE	NAY	ABSTAIN	ABSENT		AYE	NAY	ABSTAIN	ABSENT
DeMarzio	X				Randazzo	X			
Golembiski				X	Sproviero				X
Intrieri	X				Wechtler	X			
Proctor	X								

This resolution was approved by the Board of Health of the Borough of Elmwood Park at a regular scheduled meeting held on the 12<sup>th</sup> day of February 2024. Signed and sealed before me.

Attest: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Board of Health Secretary

\_\_\_\_\_  
Dated

**Introduced: February 12, 2024**  
**Adopted:**

**FEBRUARY 12, 2024**

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**BOROUGH OF ELMWOOD PARK  
BOARD OF HEALTH  
ORDINANCE #2024-01**

**AN ORDINANCE ENTITLED:**

**AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOARD OF HEALTH OF THE BOROUGH OF ELMWOOD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY.**

**BE IT ORDAINED**, by the Board of Health of the Borough of Elmwood Park as follows:

BOARD OF HEALTH SECRETARY	\$8,365.64
REGISTRAR	\$2,486.75
DEPUTY REGISTRAR	\$1,605.82

**Effective Date:**                    **March 1, 2024**

**SECTION X: REPEAL OF PRIOR ORDINANCES**

1. All prior salary ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION XI: EFFECTIVE DATE**

1. This ordinance shall take effect immediately after publication.

Approved: \_\_\_\_\_  
Johnn DeMarzio, Board President

Attest: \_\_\_\_\_  
Shanee Morris, RMC, CMR  
Board Secretary

**Introduced:** February 12, 2024  
**Adopted:**