

DECEMBER 11, 2023

BOROUGH OF ELMWOOD PARK BOARD OF HEALTH MEETING MINUTES REGULAR MEEING DECEMBER 11, 2023

The Regular Meeting of the Elmwood Park Board of Health for December 11, 2023 was called to order by Board Secretary Marlene DiStefano at 7:00 p.m.

Board of Health Members, DeMarzio, Randazzo, Sproviero, Proctor and Wechtler were in attendance. Members Intrieri and Golembiski were absent. Also present were Council Liaison, Lorraine Pellegrine, Health Inspector Laura Falco, REHS, and Board Secretary, Marlene DiStefano.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing a meeting notice in The Record and Herald News of Woodland Park and by posting a meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 20, 2022.

PUBLIC HEARING: No one was present

REGULAR MEETING AGENDA ITEMS:

1. HEALTH INSPECTION REPORT:

Health Inspector Laura Falco, REHS reviewed the October and November Monthly Status Reports with the Board. She explained the process of opening the ShopRite and how everything went smoothly.

2. RABIES CLINIC, WEDNESDAY, NOVEMBER 15, 2023

53 DOGS AND 6 CATS No discussion.

3. RESOLUTION 02-23 2024 MEETING DATES see attached

4. DEPARTMENTAL REPORTS:

- a) Finance Report – October and November 2023
- b) Monthly Office Report – October and November 2023
- c) Vital Statistic Report – October and November 2023
- d) Office Revenue Report – October and November 2023
- e) Regular Meeting Minutes – October 16, 2023

A motion was made by Board Member Wechtler and seconded by Board Member Sproviero to accept items a through f. Motion carried by all Members present.

At this time in the meeting the Executive Board Members, John Demarzio, Jeanette Randazzo and Clarissa Proctor, who attended in Lucia Intrieri absence, met to discuss the position of Board of Health Secretary, as the current Secretary, Marlene DiStefano gave her resignation. Shanee Morris, CMR and Angela Fava, CMR both showed interest in the position. They each were interviewed briefly. It was decided to choose Ms. Morris for the position.

5. COMMITTEE REPORTS:

- a. By Law Committee – Nothing to report
- b. Research and Ideas Committee – Nothing to report
- c. Ordinance Committee – Nothing to report
- d. Outreach Committee – Nothing to report
- e. Events and Planning Committee – Nothing to report
- f. Public Relations Committee – Nothing to report

6. ADJOURNMENT:

A motion was made by Board Member Proctor and seconded by Board Member Randazzo to Adjourn. Motion carried by all members present.

Respectfully submitted,

Marlene DiStefano
Board of Health Secretary

DECEMBER 11, 2023

BOROUGH OF ELMWOOD PARK DEPARTMENT OF HEALTH RESOLUTION R-02-23

RESOLUTION OF THE ELMWOOD PARK BOARD OF HEALTH FIXING REGULARLY SCHEDULED MEETINGS

WHEREAS, the laws of the State of New Jersey require the Board of Health of the Borough of Elmwood Park and other Boards and municipal bodies to publish notice of the regularly scheduled meetings of the Board.

WHEREAS, formal action by the Board of Health may be taken at any and all meetings advertised below for the calendar year 2024;

NOW, THEREFORE take notice that the regularly scheduled meetings of the Elmwood Park Board of Health shall be as follows;

Meeting sessions for 2024 will be held on the second Monday of each month in the Elmwood Park Municipal Building, 182 Market Street, Elmwood Park, NJ 07407 at 7:00pm; There is no meeting scheduled for July.

The Regular Meeting Schedule is as follows:

Board of Health 2024 Meeting Dates

Monday, January 8, 2024 (Re-Organization/Regular Meeting)	July, NO MEETING
Monday, February 12, 2024	Monday, August 12, 2024
Monday, March 11, 2024	Monday, September 9, 2024
Monday, April 8, 2024	Monday, October 14, 2024
Monday, May 13, 2024	Monday, November 11, 2024
Monday, June 10, 2024	Monday, December 9, 2024

In the event the above schedule is hereafter revised, a schedule or notice of such revised meeting shall be posted and published as required by law.

APPROVED: December 11, 2023

John DeMarzio, President

ATTEST: _____
Marlene DiStefano, CMR
Board of Health Secretary

	AYE	NAY	ABSTAIN	ABSENT		AYE	NAY	ABSTAIN	ABSENT
DeMarzio	X				Sproviero	X			
Intrieri				X	Golembiski				X
Randazzo	X				Wechtler	X			
Proctor	X								

This resolution was approved by the Board of Health of the Borough of Elmwood Park at a regular scheduled meeting held on the 11th day of December 2023. Signed and sealed before me.

Dated _____

Attest: _____
Marlene DiStefano, CMR
Board of Health Secretary