

JANUARY 9, 2023

**BOROUGH OF ELMWOOD PARK
BOARD OF HEALTH MEETING MINUTES
REORGANIZATION MEETING
JANUARY 9, 2023**

The Reorganization Meeting of the Elmwood Park Board of Health for January 9, 2023 was called to order by Board Secretary Marlene DiStefano at 7:01 p.m.

Board of Health Members, Randazzo, DeMarzio, Proctor, Intrieri, and Golembiski were in attendance. Member Wechtler was absent. Also present were Health Inspector Laura Falco, REHS, Board Secretary, Marlene DiStefano and Council Liaison, Lorraine Pellegine

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens.

Said notice was posted December 20, 2022.

PUBLIC HEARING:

There was no one present.

RE-ORGANIZATION/REGULAR MEETING AGENDA ITEMS:

1 – APPOINTMENT OF BOARD MEMBERS

- a) **New Board Member** – Clarissa Proctor signed the Oath of Office for her reappointment to the Board of Health. Doris Wechtler and Dominick Scalcione were not present.
- b) **Board of Health President** – A nomination was made by Board Member Randazzo and seconded by Board Member Intrieri to appoint John DeMarzio as President. Motion carried unanimously.
- c) **Board of Health Vice President** – A nomination was made by Board President DeMarzio and seconded by Board Member Randazzo to appoint Lucia Intrieri as Vice President. Motion carried unanimously.
- d) **Board of Health Treasurer** – A nomination was made by Board President DeMarzio and seconded by Board Vice President Intrieri to appoint Jeannette Randazzo as Treasurer. Motion carried unanimously.

2 – APPOINTMENT OF 2023 COMMITTEE MEMBERS

After a brief discussion the Board of Health members decided on the members for the committees.

- a) By Law Committee – **Clarissa Proctor & Jeannette Randazzo**
- b) Research & Ideas – **Clarissa Proctor**
- c) Ordinance Committee – **Julianna Golembiski**
- d) Public Relations Committee – **Lucia Intrieri & Julianna Golembiski**
- e) Events and Planning Committee – **Lucia Intrieri & Doris Wechtler**

The members present are waiting to have a complete Board in order to fill the committee seats.

JANUARY 9, 2023

3 – HEALTH INSPECTION REPORT

Health Inspector Laura Falco, REHS, reviewed the December Monthly Status Reports with The Board and answered questions. December was a quiet month. She shared that Joseph Gautier, REHS, will be the Health Department's liaison going forward along with herself.

4 – DEPARTMENTAL REPORTS

- a) Finance Report – December 2022
- b) Monthly Office Report – December 2022
- c) Vital Statistic Report – December 2022
- d) Office Revenue Report – December 2022
- e) Regular Meeting Minutes – December 12, 2022

A motion was made by Board Member Randazzo and seconded by Board Member Golembiski to accept items a through e. Motion carried by all members present.

5 – COMMITTEE REPORTS

- a) By Law Committee
- b) Research & Ideas Committee
- c) Ordinance Committee
- d) Outreach Committee
- e) Events and Planning Committee
- f) Public Relations Committee

Board President DeMarzio briefly went over the By-Laws. He spoke about how important member attendance is.

6 – ADJOURNMENT

A motion was made by Board Member Proctor and seconded by Board Member Randazzo to adjourn. Motion carried by all members present.

Respectfully submitted,

Marlene DiStefano
Board of Health Secretary

Minutes approved at the February 13, 2023 Regular Meeting