

OCTOBER 19, 2020

BOROUGH OF ELMWOOD PARK BOARD OF HEALTH MEETING MINUTES OCTOBER 19, 2020

The Regular Meeting of the Elmwood Park Board of Health for October 19, 2020 was called to order by Board Secretary Marlene DiStefano at 7:03 p.m.

Board of Health Members, DeMarzio, Proctor, Freitag, Craft, Intrieri, Randazzo and Sheridan were present. Also present were Health Inspector Connor Brodan, REHS, Council Liaison, Lorraine Pellegine, and Board Secretary, Marlene DiStefano.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 13, 2019.

Public Hearing:

There was no one in attendance.

1. REGULAR MEETING AGENDA ITEMS:

- a) **HEALTH INSPECTION REPORT:** Health Inspector Brodan reviewed the September Monthly Status Reports with The Board and answered questions. Health Inspector Brodan discussed how he is now doing live inspections but has added a COVID-19 checklist to his inspections, just to be sure the establishments are abiding by State COVID-19 guidelines. He stated that he may have to suggest to some restaurants that they need to attend food handlers' class, as some restaurants are not up to code.
 - b) **PROBLEMATIC RESTAURANT MATTERS:** Health Inspector Brodan explained that he researched on how to handle restaurants with continuous inspection fails. Unfortunately, it is very difficult to shut down a business. He stated that he would try to do follow-ups more often on those restaurants and fine them as needed.
2. **FLU CLINIC:** The Free Flu Clinic that occurred on Thursday, September 17, 2020, hosted by the Bergen County Health Department, vaccinated a total of 78 residents. The Board discussed asking the County for the higher dosage next year, to be able to offer it to some of the older members in our community.
 3. **RABIES CLINIC:** Scheduled for November 18, 2020. Discussion ensued as to how to conduct this year's clinic because of COVID-19. A decision was made to continue to do it as we have in the past. However, we will consult with the veterinarian to see if she wants to make any changes. The Board also discussed offering a pamphlet should the pet have a reaction to the vaccine. After consulting with the Vet, she assured us it is not necessary to do so for a free clinic.

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4. DEPARTMENTAL REPORTS:

- a. **Finance Report** – September 2020
- b. **Office Department Report** – September 2020
- c. **Vital Statistic Report** –September 2020
- d. **Office Revenue Report** – September 2020
- e. **Regular Meeting Minutes** – September 2020

A motion was made by Board Member DeMarzio and seconded by Board Member Freitag to accept and file items 4a through 4e. Motion carried by the members present.

5. COMMITTEE REPORTS:

- By Law Committee** – Nothing to report
- Finance Committee** – Nothing to report
- Ordinance Committee** – Nothing to report
- Personnel Committee** – Nothing to report
- Events and Planning Committee / Public Relations Committee** – Nothing to report

A motion was made by Board Member Randazzo and seconded by Board Member Craft to adjourn. Motion carried by all members present.

Respectfully submitted,

Marlene DiStefano
Board of Health Secretary

Minutes approved at the December 14th, 2020 meeting.