

JULY 20, 2020

**BOROUGH OF ELMWOOD PARK
BOARD OF HEALTH SPECIAL MEETING MINUTES
JULY 20, 2020**

The Special Meeting of the Elmwood Park Board of Health for July 20, 2020 was called to order by Board Secretary Marlene DiStefano at 7:04 p.m.

Board of Health Members, DeMarzio, Proctor, Sheridan, Intrieri, Randazzo, Freitag and Council Liaison, Councilwoman Pellegrine were present. Board Member Craft was absent. Also present was Board Secretary, Marlene DiStefano.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 13, 2019.

Public Hearing:

There was no one in attendance.

REGULAR MEETING AGENDA ITEMS:

- 1. HEALTH INSPECTION REPORT:** March, April and May Monthly Status Reports were reviewed by the Board. There was no inspector present to go over any of the inspections. Secretary DiStefano explained that the inspections were being conducted virtually due to COVID-19. The Board also discussed the outside dining rules. Secretary DiStefano explained that those permits were first granted by the building department then given to the health department for a virtual inspection. Discussion ensued how the Health Department handled the COVID-19 situation during the past few months. Secretary DiStefano relayed that Borough Administrator/Police Chief Foligno was in charge of any and all COVID -19 related information.
- 2. SECOND READING 2020 SALARY ORDINANCE 20-01 – 2% YEARLY INCREASE**
All members present voted on the second reading. See attached Ordinance
- 3. RECREATION STREET FAIR - SEPTEMBER 12, 2020 (Tentative)**
The Board discussed the upcoming Street Fair. We were told that for now the date still stands, we will check back in August with Borough Administrator Foligno. At that time, we will decide whether or not we, as a Board, will invite vendors and conduct our Health Fair.

4. COVID-19

The Board Members shared personal stories and events regarding the COVID-19 Pandemic. Councilwoman Pellegrine advised that there are several entities available willing to help those residents in need. For example, Resident Assistant Program and Strangers Helping Strangers give out food cards and hot and cold meals.

5. RABIES CLINIC - WEDNESDAY, NOVEMBER 18, 2020 (Tentative)

The Board discussed the next rabies clinic. We should be able to proceed with it, however, we will wait on the Borough Administrator's "ok"

6. DEPARTMENTAL REPORTS:

- a. **Finance Report**
- b. **Office Department Report** – March/April/May/June 2020
- c. **Vital Statistic Report** – March/April/May/June 2020
- d. **Office Revenue Report** – March/April/May/June 2020
- e. **Regular Meeting Minutes – March 2020**

A motion was made by Board Member Randazzo and seconded by Board Member DeMarzio to accept and file items 6a through 6e. Motion carried by the members present.

7. COMMITTEE REPORTS:

By Law Committee. Nothing to report

Finance Committee. Nothing to report

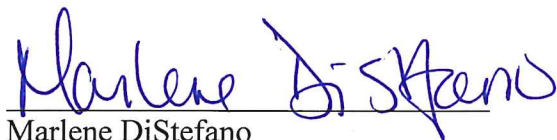
Ordinance Committee. Nothing to report

Personnel Committee. Nothing to report

Events and Planning Committee / Public Relations Committee. Nothing to report

A motion was made by Board Member Proctor and seconded by Board Member Intrieri to adjourn. Motion carried by all members present.

Respectfully submitted,



Marlene DiStefano
Board of Health Secretary

Minutes approved at the September 17, 2020 regular Board of Health Meeting

JULY 20, 2020

RESOLUTION BY: Randazzo
SECONDED BY: DeMarzio

**INTRODUCE ORDINANCE #2020-01
SECOND READING**

BE IT RESOLVED, THAT “AN ORDINANCE ENTITLED AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOARD OF HEALTH OF THE BOROUGH OF ELMWOOD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY”

Be passed and adopted on first reading; and

Be it resolved that a final hearing on said ordinance will be heard in the municipal building on July 20th, 2020 at 7:00pm or as soon thereafter as same can be heard, at which time any persons interested in said ordinance can be heard;

Be it further resolved that the board secretary be and is hereby authorized to advertise in the legal newspaper a notice of introduction and final hearing as required by law.

Approved: July 20, 2020

Johnn DeMarzio, Board President

Attest: _____
Marlene DiStefano
Board Secretary

	AYE	NAY	ABSTAIN	ABSENT		AYE	NAY	ABSTAIN	ABSENT
DeMarzio	X				Craft				X
Proctor	X				Freitag			X	
Randazzo	X				Sheridan	X			
Intrieri	X								

This Resolution was approved by the Board of Health of the Borough of Elmwood Park at a regular scheduled meeting held on the 9th day of March 2020. Signed and sealed before me.

Dated

Attest: _____
Marlene DiStefano, CMR
Board Secretary

Introduced: March 9, 2020
Adopted: July 20, 2020

JULY 20, 2020

**BOROUGH OF ELMWOOD PARK
BOARD OF HEALTH
ORDINANCE #2020-01**

AN ORDINANCE ENTITLED “AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE EMPLOYEES OF THE BOARD OF HEALTH OF THE BOROUGH OF ELMWOOD PARK, COUNTY OF BERGEN, STATE OF NEW JERSEY”

BE IT ORDAINED, by the Board of Health of the Borough of Elmwood Park as follows:

BOARD OF HEALTH SECRETARY	\$7,728.56
REGISTRAR	\$2,297.37
DEPUTY REGISTRAR	\$1,464.30

Effective Date: March 1, 2020

SECTION X: REPEAL OF PRIOR ORDINANCES

1. All prior salary ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION XI: EFFECTIVE DATE

1. This ordinance shall take effect immediately after publication.

Approved: _____
John DeMarzio, Board President

Attest: _____
Marlene DiStefano, CMR
Board Secretary

Introduced: March 9, 2020
Adopted: July 20, 2020