

September 10, 2018

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**BOROUGH OF ELMWOOD PARK  
REGULAR MEETING  
BOARD OF HEALTH  
September 10, 2018  
7:00 p.m.**

The Regular Meeting of the Elmwood Park Board of Health for September 10, 2018 was called to order by Board Secretary Barbara Dispoto at 7:01 p.m.

Board of Health Members DeMarzio, Ingui, Levine, Morello, Proctor and McCauley were present. Board Member Spinelli was absent due to work. Also present Health Inspector Michelle Delyannis, Steven Salerno, Board Secretary Barbara Dispoto and Councilwoman Pellegrine.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on December 15, 2017.

**Public Hearing:**

Barbara Vondemhagen, Orchard Street, stated she is a member of EPIC and discussed an upcoming event by the organization called Taste of Elmwood Park. She inquired as to what steps need to be taken for the event. Ms. Vondemhagen was advised that all restaurants will need to submit for temporary food permits and businesses that already possess a valid food license will not be required to pay a fee. Mrs. Dispoto stated she will have temporary food permit applications available for Ms. Vondemhagen.

**Regular Meeting Agenda Items:**

**1 – Discussion with Bergen County Assistant Health Officer Karen Wolujewicz -** Mrs. Dispoto introduced Karen Wolujewicz, the Assistant Health Officer from the County Health Department. Ms. Wolujewicz discussed different programs and opportunities that are available to municipalities with the shared service agreement. Fliers from the different programs were left for the Board along with the 2016 Community Health Assessment.

**2 – HEALTH INSPECTION REPORT:**

- a. **Monthly Status Reports** – Mrs. Dispoto introduced Steven Salerno who will be replacing Michelle Delyannis who will be assigned to another municipality. The monthly inspection reports were reviewed with the inspectors. The June report that was submitted from the County was for June 2017. Mrs. Dispoto will obtain the correct June report for

the Board to review at the October meeting. Mrs. Dispoto discussed the shutting down of Bagels on Broadway because they failed to renew their license. She explained to the Board the process that was taken before notice of the closure was posted on the door by the Elmwood Park Police. She then explained to the Board how the business ignored the posting and opened the doors for customers to come in. At which time Mrs. Dispoto had Police dispatched to close the business and kept the business closed until the licensing fee was satisfied. Discussion also ensued as to the recent inspection of Tiramisu and moving forward with businesses that continue to have issues.

**3 – Request from Elmwood Park Project Graduation to waive inspection fees** – Mrs. Dispoto discussed Project Graduation attending the recent Mayor and Council meeting in which the request was made to have both the Fire Prevention and Health Department fees waived. Discussion ensued as to past practices and setting precedence for moving forward. After much discussion a poll was taken to reduce the fees from \$50 to \$20. All members present were in favor with Board Member Ingui abstaining due to her connection with both the school district and the local PBA who is co-sponsoring the event. It was also discussed that consideration on future requests would be handled on a case by case basis. Mrs. Dispoto will notify the Executive Board to Project Graduation of the reduction of inspection fees to the food trucks.

**4 – ORDINANCES:**

- a. **Feeding of Wildlife** – A ordinance pertaining to the feeding of wildlife was provided to the Board from another municipality. A brief discussion took place and it was decided the ordinance committee will review the ordinance and bring back to the Board their recommendations.

**5 – DEPARTMENTAL REPORTS:**

- a. **Bills** – A motion was made by Board Member Proctor and seconded by Board Member Ingui to approve the bills. Motion carried by the members present.
- b. **Office Department Report – June, July & August 2018**
- c. **Vital Statistics Report – June, July & August 2018**
- d. **Office Revenue Report – June, July & August 2018**
- e. **June 11, 2018 Regular Meeting minutes**  
A motion was made by Board Member Morello and seconded by Board Member Levine to accept and file item 5a through 5e. Motion carried by the members present.

**6 – RESOLUTIONS:**

- a. 2018-2019 Flu Professional Service Agreement

September 10, 2018

**BOROUGH OF ELMWOOD PARK  
DEPARTMENT OF HEALTH  
RESOLUTION R-07-18**

**RESOLUTION BY: LEVINE**

**SECONDED BY: McCAULEY**

**BERGEN COUNTY AGREEMENT FOR  
FLU PROFESSIONAL SERVICES AGREEMENT  
FOR THE YEAR 2018-2019**

**WHEREAS**, the Board of Health of the Borough of Elmwood Park wish to enter into an agreement with The County of Bergen, Department of Health Services, which has offices located at One Bergen County Plaza, 4<sup>th</sup> Floor, Hackensack; and

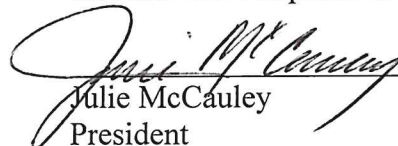
**WHEREAS**, the parties desire to contract for Flu Professional Services; and

**WHEREAS**, the County shall provide duly licensed personnel to carry out flu clinic activities;


**BE IT RESOLVED**, that the Bergen County Department of Health Services shall provide services specified from October 1, 2018 through June 30, 2019 and that the Municipality shall pay the County as per the program outline and costs that are included within the agreement; and

**NOW THEREFORE BE IT RESOLVED**, that the Board of Health is hereby authorized and directed to execute said agreement.

APPROVED: September 10, 2018

  
Julie McCauley  
President

ATTEST

  
Barbara L. Dispoto  
Board of Health Secretary

Record of Board of Health Vote on Passage

	AYE	NAY	Abstain	Absent		AYE	NAY	Abstain	Absent
DeMarzio	X				Proctor	X			
Ingui	X				Spinelli				X
Levine	X				McCauley	X			
Morello	X								

September 10, 2018

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This resolution was approved by the Board of Health of the Borough of Elmwood Park at a Special scheduled meeting held on the 10<sup>th</sup> day of September 2018. Signed and sealed before me.

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Barbara L. Dispoto  
Board of Health Secretary

\_\_\_\_\_  
Date

**6 – COMMITTEE REPORTS:**

By Law Committee had no report at this time.

Finance Committee had no report at this time.

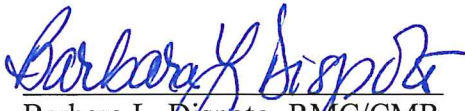
Ordinance Committee had no report at this time.

Personnel Committee had no report at this time.

Public Relations Committee had no report at this time.

A motion was made by Board Member Morello and seconded by Board Member Levine to adjourn. Motion carried by the members present.

Respectfully submitted,

  
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Barbara L. Dispoto, RMC/CMR  
Board Secretary

***Minutes approved at the October 8, 2018 Regular Meeting of the Board of Health***