

ELMWOOD PARK BOARD OF RECREATION
MINUTES OF REGULAR MONTHLY MEETING
January 15, 2013

Prior to the start of the meeting the following statement of compliance was read:

Now therefore be advised that the notice requirements of this meeting have been satisfied by providing an annual notice of posting a schedule of such meetings in a conspicuous place in the e Municipal Building and by filing a copy of such schedule in the office of the Municipal Clerk which said notices were filed or provided on January 25, 2012

Chair, Rich DeLorenzo called the meeting or order at 7:38 p.m.

Commissioners Present: Bob Calabro, Rich DeLorenzo, Wally Nowosielecki, Myles Garvey and Brenda Huffman

Recreation Department – Donna Puglisi
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Council Present: Councilman Tom Conboy, Recreation Liaison

A motion was made by Bob Calabro to approve the minutes of the November 22, 2013 and November 27, 2013 meeting. Motion seconded by Wally Nowosielecki. All Approved

A motion was made by Rich DeLorenzo to open reorganization portion of the meeting. Motion Seconded by Myles Garvey. All Approved

Rich DeLorenzo requested nominations for Chairperson and Vice Chairperson of the Recreation Commission. A nomination for Rich DeLorenzo was made by Myles Garvey. Motion seconded by Wally Nowosielecki. Unanimously approved. A nomination for Bob Burke as Vice Chairperson was made by Bob Calabro, Seconded by Brenda Huffman. Unanimously approved.

Liaisons for the calendar year 2013 are as follows:

- Board of Education – Rich DeLorenzo
- Street Hockey – Bob Calabro
- Soccer – Brenda Huffman
- Baseball – Wally Nowosielecki
- Softball – Wally Nowosielecki
- Basketball – Bob Burke
- Special Events – Myles Garvey and Vi Shamah
- Summer Camp – Wally Nowosielecki and Bob Calabro

A motion was made by Bob Calabro to approve new Calendar dates for 2013 Recreation meetings which will be held on the 4th Monday of each month as follows with some exceptions as shown below:

February 25, 2013
 March 18, 2013
 April 22, 2013
 May 20, 2013
 June 24, 2013
 July 22, 2013
 August 26, 2013
 September 23, 2013
 October 28, 2013
 November 25, 2013
 December 16, 2013

Motion seconded by Brenda Huffman, All Approved.

Rich DeLorenzo welcomed Dr. Richard Tomko, Superintendent of Elmwood Park School system to the meeting. Dr. Tomko thanked the Board of Recreation for the invitation to speak. Dr. Tomko stated that he is scheduled to meet with Donna Puglisi, Recreation Director on Thursday January 17, 2013 to discuss some Board of Education/Recreation items.

Dr. Tomko stated that the Board of Education would like to consider assisting the Recreation Department with the Summer Camp program. The school would offer their assistance with the Special needs children that would attend the summer camp program. A lengthy discussion took place regarding the summer camp program. Councilman Conboy stated that this is a great stepping off point for the Recreation and Board of Education to work together.

A motion was made by Brenda Huffman to open the public portion of the meeting. Motion seconded by Myles Garvey. All approved.

Shakib Fakoury – Mr. Fakoury offered the recreation soccer players to join the EP United Soccer Club. After a lengthy discussion regarding Soccer, a meeting was scheduled for Saturday, January 19, 2013 at 11:00 a.m. in the Recreation Department. Intendees for this meeting are: Donna Puglisi, Mr. Oppidio, Shakib Fakoury, Pete Scolaro, Brenda Huffman, Victor Carilla and Ralph Ceballos.

A motion was made by Bob Calabro to close the public portion of the meeting. Motion seconded by Myles Garvey. All approved.

A motion was made by Myles Garvey to open the work portion of the meeting. Motion seconded by Wally Nowosielecki. All approved.

Director's Report –

Donna Puglisi gave an update to the Director's Report.

The Senior trip to the Brownstone had 15 people attending.

Rich DeLorenzo requested Donna to obtain a monthly financial report on the Trust Account and the Recreation general operating budget. Donna asked for a meeting with Rich DeLorenzo, Roy Riggatano, and Francine to discuss the recreation finances. Donna will set up the meeting and get back to Rich with a definitive date and time.

Donna informed the Commission that the Spring Recess Camp may have a problem since the schools do not have the same weeks off and there may be a problem staffing the camp.

Councilman Conboy – Council Liaison:

Councilman Conboy thanked Dr. Tomko for attending the Recreation Commission meeting and would like to see all programs come together.

Councilman Conboy stated that the work on English Avenue is coming along nicely. Hydro seeding will start shortly.

Councilman Conboy informed the Commission that the Council is working to replenish the Recreation Fund of the monies that were used.

Councilman Conboy requested that the Commission focus on what items they would like to see done during this fiscal year, i.e. remodeling of the kitchen, etc.

Councilman Conboy stated that he would like to see a meeting take place with Chief Johnson on the Cherry Hill park.

Old Business:

Repairs – Donna stated that the drain has still not been done however most of the indoor repairs have been completed with the exception of the electric panel for the snack bar. Rich DeLorenzo requested that Donna look into hiring a new electrician to get this work done.

Councilman Conboy informed the Commission that the Mayor/Council has approved the purchase of a generator to be installed that the back end of the recreation building near the concrete pad. This generator would be large enough for the Center to be a Warming Center, etc in emergent cases. Rich DeLorenzo asked Donna to contact Scott Karcz to get a drawing of the generator and where it will be placed.

Rich DeLorenzo asked for a status update on the signs for the parks. Donna stated that Scott Karcz would be getting the signs and she will contact Mr. Karcz.

Fieldhouse – Rich DeLorenzo distributed the plans for the fieldhouse. After discussion, a motion was made by Bob Calabro to hire Policano Construction to rid down and remove ceiling and ceiling grid in the two main rooms on 1st and 2nd floor, remove the main, non load bearing, separation walls on 1st and 2nd floors, gut out all the perimeter walls on the 1st and 2nd floor down to the bare studs, including any insulation, plywood and drywall, remove any and all insulation in the ceilings, any electrical outlets, switches, lights, light boxes and junction boxes be left intact as well as any plumbing pipes, vents supply

lines be left intact. Existing vinyl floor tiles be removed on the 1st and 2nd floor, staircase leading from 1st floor to 2nd floor will not be gutted. The areas under construction will be left clean and broom swept with complete. Any and all dumpsters will be supplied by Policano Construction Co. The kitchen and bathroom will not be disturbed or included in the above. The total cost of this project not to exceed \$4,270.00. Motion seconded by Myles Garvey. All approved.

Myles Garvey asked Councilman Conboy if the Recreation Department could apply for any ADA funds. Councilman Conboy suggested that Donna and/or the Recreation Commission contact the Mayor.

New Business:

New Initiatives

Rich DeLorenzo stated that some new initiatives that have been discussed are: re-coating of the gym floor, rehabbing of the kitchen on the Senior side of the building, etc. Rich requested that Donna contact Debbie Ricci regarding the requirements of a hood or fire suppressor system.

Employment Search Committee

Donna stated that she received a retirement/resignation letter from Gayle Reich effective March 31, 2013. Brenda Huffman will call Bob Burke and Bob Calabro to set up a meeting to go over job descriptions, etc.

Website – Donna and Keith Kaczmark will meet to discuss the Recreation website.

A request was made to obtain a schedule from DPW on what and when things are done in all town parks

Netting – Bob Calabro informed the Commission that the netting on the foul ball side of the major league field was destroyed during Hurricane Sandy and needs to be addressed as soon as possible due to inclement weather. Bob also informed the Commission that the lighting in the front of the Recreation building is insufficient and needs to be changed. Donna will contact Scott Karcz.

Basketball Custodian – Donna informed the Commission that she would like to use her custodian to clean the recreation building after basketball games on Friday and Saturday evenings or before the start of the next day's programs.

Rich DeLorenzo asked the Commission if they have reviewed the lease for Little League. Wally Nowosielecki requested that Brian Giblin, Town Attorney, review the lease before the next meeting. A motion was made by Bob Calabro to table the lease until the February 19, 2013 meeting. Motion seconded by Myles Garvey. All approved.

Committee Reports

Bob Calabro – Hockey registration has increased by 25 players this year. Since there is such an influx of players, they have divided the groups into 2 sessions – younger players from 8:00 – 9:30 a.m. and older players from 9:30 – 11:45 a.m.

Bob stated that all parents and children have adopted the safety cups and safety goggles process. The barriers have been installed and the players, parents, etc were enthralled with the new equipment. These barriers have made for a faster game. The hockey program thanked the Recreation Commission for purchasing these barriers. The hockey program is working on obtaining sponsors to decrease the cost of these barriers. All coaches have been fingerprinted and are wearing their identification badges. Bob stated that the hockey program is looking to put together a travel team and look to form a league with Fair Lawn, Hawthorne, and any surrounding towns.

Bob Calabro informed the Commission that they have supplied the Recreation Department with their certificate of insurance as well as a copy of their charter.

Brenda Huffman – Softball registration has begun. Softball financials have been submitted to the Recreation Department and they are awaiting their stipend. Brenda will be scheduling a Rutgers Safety Clinic possibly in March 2013. Donna requested she assist Brenda with the Clinic.

Myles Garvey – Myles stated that there were some date conflicts with the Board of Education meeting and he was unable to attend some of the meetings. Myles informed the Commission that a State Monitor has been appointed to oversee the finances of the Board of Education and is looking forward to seeing how this will affect the sports programs.

Wally Nowosielecki – Wally informed the Commission of a hockey trip that he had taken with the Boy Scouts and will give Bob Calabro some information regarding this trip.

Rich DeLorenzo – Rich thanked Dr. Tomko for the use of the school gyms for recreation practices. Rich stated that there are 158 players – 17 teams and 2 travel teams. Basketball will be having photos taken on February 2, 2013.

A motion was made by Brenda Huffman to close the work portion of the meeting. Motion seconded by Wally Nowosielecki. All approved.

There being no further business a motion was made by Wally Nowosielecki to close the Recreation Meeting at 9:46 p.m. Motion seconded by Brenda Huffman. All approved.