

ELMWOOD PARK BOARD OF RECREATION
MINUTES OF REGULAR MONTHLY MEETING
February 25, 2013

Prior to the start of the meeting the following statement of compliance was read:

Now therefore be advised that the notice requirements of this meeting have been satisfied by providing an annual notice of posting a schedule of such meetings in a conspicuous place in the e Municipal Building and by filing a copy of such schedule in the office of the Municipal Clerk which said notices were filed or provided on January 21, 2013

Chair, Rich DeLorenzo called the meeting or order at 7:37 p.m.

Commissioners Present: Bob Calabro, Rich DeLorenzo, Wally Nowosielecki, Myles Garvey and Brenda Huffman

Commissioners Absent – Vi Shamah

Recreation Department – Donna Puglisi
Romano Intrieri

Council Present: Councilman Tom Conboy, Recreation Liaison

A motion was made by Bob Calabro to approve the minutes of the January 15, 2013 minutes with corrections. Motion seconded by Brenda Huffman. All Approved

A motion was made by Bob Calabro to open the public portion of the meeting. Motion seconded by Myles Garvey. All approved.

Peter Scolaro requested security be present at basketball games when the gym is in use. A discussion took place regarding the possibility of allowing the camera footage be placed on the television in the Game Room. Donna stated she would look into that possibility and also would contact Chief Johnson to see if a patrol officer could walk through the building when games are being played.

Matt Kaczyk asked the commission about the lease being discussed as it relates to Little League and the taxpayers of the town. A brief discussion took place.

A motion was made by Brenda Huffman to close the public portion of the meeting. Motion seconded by Bob Calabro. All approved

A motion was made by Bob Calabro to open the work portion of the meeting. Motion seconded by Myles Garvey. All approved.

Council Liaison Report

Councilman Conboy informed that Commission that at the last Council meeting, the governing body decided to only have a generator installed at Boro Hall since Boro Hall must be up and running in case of a disaster. As the County Executor decides on the locations of shelter areas in all towns, etc. it was decided to have the generator at Boro Hall and possibly purchase a 2nd generator in the future if the Recreation Center is designated a shelter area.

Director's Report

Donna Puglisi added information to the Director's Report as follows:

A letter was sent by Debbie Ricci, Health Inspector with regards to the Kitchen repairs needed in the Senior Center. A brief discussion took place and it was decided that Donna would contact the Office on Aging to see if there were any grants available for rehab of the kitchen as well as contacting Pete Ten Kate to see if there were any funds available through Community Development Grant Funds.

Electrical Work – Donna stated that 2 bids were received for the repair to the snack bar area. Donna she will contact all bidders to separate the quotes for dedicated lines and also replacing all GFI outlets.

A motion was made by Bob Calabro to expend \$1,750 for the electrical upgrade of the snack bar. Motion seconded by Myles Garvey. All approved.

Recreation Calendar - Brenda Huffman stated that the April meeting date should be April 22nd. It was requested that the calendar be switched over to a word document so that all Commissioners would be able to read it.

Hockey Donations – Donna informed the Commission that the monies have been received for the hockey board from the sponsors. As it is too late to have this done for this year, Donna will contact the Sponsors to see if they will allow the Recreation Department to roll over the donations to next year.

Fingerprinting – Donna informed the Commission that the Kanka Law Program for fingerprinting is no longer in existence. All fingerprints done in the future will need to be done via vouchers for reimbursement. Rich DeLorenzo asked where the fingerprint reimbursement funds would come from. Tom Conboy stated that they would come from the Municipal Budget. Donna will check into this.

Baseball netting – A discussion took place regarding the repair of the baseball netting that was damaged during the hurricane. It was decided that Donna would contact Pete Ten Kate about the fencing for ball fields and see if he has any suggestions or contacts.

Soccer Clinic – Rich DeLorenzo requested the number of children registered in the clinic. Donna stated there were 31 boys and girls in the clinic this year and there were 25 last year.

Travel Soccer – Rich DeLorenzo asked what the cost is for Travel Soccer. Pete Scolaro informed the Commission that the cost depends upon the level/age group of the boys and girls. U8 – U10 is \$150.00, U12 and U14 - \$160.00. If new uniforms are needed, there is a \$25.00 fee for 2 uniforms.

Bob Calabro stated that the volleyball program should be co-ed for the adults. Donna stated she would like to begin the program with co-ed adults on Thursday evenings.

A motion was made by Myles Garvey to suspend the work portion of the meeting at 8:25pm to enter into Executive Session. Motion seconded by Bob Calabro. All approved.

A motion was made at 9:31pm to re-open the work portion of the meeting by Bob Calabro. Motion seconded by Myles Garvey.

Mosquito Jungle – Donna informed the Commission that she spoke with Chief Johnson with regards to patrolling mosquito jungle.

Hut Renovations – Rich DeLorenzo stated that according to Keith Kaczmark, Municipal Clerk, that the quotes for the renovations for the hut must show Phase I and Phase 2. There cannot be 2 separate quotes for each phase of the renovations. Rich requested that Roy Riggatano and Francine be invited to the March 2013 meeting. Rich requested that all Commissioners think about the design, construction and bidding for the renovations. Rich asked Donna to give Roy the information that was received from L & C Design.

Park Signage – Donna called Scott Karcz and has not received a response as yet.

Ordinances – Donna gave the Commission the ordinances to review and change. Rich DeLorenzo stated that the Commission has already made their changes to the ordinances and this information was forwarded to Keith Kaczmark in February 2013. Donna requested that the ordinance changes to re-send to Keith. Rich stated he will talk to Keith to see if he wants the changes re-typed in resolution form.

English Avenue – Donna stated the Engineer contacted her to let her know that they are waiting for warmer weather for hydro-seeding and sprinkler system. Rich requested that the Sub-Committee meeting prior to the March meeting so that they can report at the March meeting.

Little League Lease – Rich stated that the lease is in attorney review and no official opinion has been received as yet. A motion was made by Bob Calabro to table the lease agreement to the March meeting. Motion seconded by Wally Nowosielecki. All Approved. Rich handed out leases that he found throughout the State of New Jersey for the Commissioners review.

New Business

Initiatives for 2013. Three initiatives for 2013 are: Kitchen repair, hut renovations and gym floor.

Donna stated that she contacted 3 vendors for the gym floor and only received 1 quote. Donna will contact the 2 vendors and report at the March meeting.

After a lengthy discussion it was decided to make a request to Roy for capital improvements for the Recreation Department. The request will be \$50,000.00 for the gym floor and \$50,000.00 for kitchen repairs.

Spring Permits – Donna informed the Commission that permits have been requested from the 2 soccer programs and she is waiting on the requests from baseball and softball. As soon as all permit requests

are received, Donna will inform the Recreation Commission. The permit requests should be ready for the March meeting.

Summer Camp – Donna stated that the request was sent to the Board of Education for use of all schools for the summer camp program. Donna stated that Mr. Egan stated he will help in facilitating the schools and buses for the summer camp program. Donna stated that all letters have been sent to counselors for summer camp. Summer camp is scheduled to start June 24, 2013. Camp rates – A discussion took place regarding the cost for out of towners. After brief discussion, Donna was requested to obtain the information regarding how many out of town/in town children attended for the March meeting. It was requested that a mailing be sent to the Chamber of Commerce about out of town campers.

Park Schedule – Rich DeLorenzo asked if there were any updates on the park schedule. Rich proposed a Parks and Grounds sub-committee to give an overview of the parks. After discussion, it was decided that all Commissioners would review the parks, take pictures, make notes, etc and report back to the March meeting. Rich requested that Donna obtain a copy of the safety report on the playgrounds as well as when the playgrounds are inspected from Scott Karcz.

Committee Reports

Brenda Huffman – informed the Commission that a meeting had taken place with both soccer programs. The A.D., Donna Puglisi, Brenda and two representatives from each soccer program were present. Brenda stated that unfortunately nothing was resolved. Donna informed the Commission that EP United (School affiliation) has requested the use of the fields for 7 nights per week. Brenda stated she does not see any resolution in sight for the combining of the 2 leagues. Donna stated that the High School had some communication with EP United and also there was no resolution. EP Crew is still banned from the league they wanted to join. Councilman Tom Conboy informed the Commission that an OPRA request was made by EP United however the request was denied due to confidential information which was not for public use. Councilman Conboy asked Donna if EP United was getting practice fields. Donna stated that Mr. Egan asked her to be involved in permits for all fields.

Bob Burke – No Report

Wally Nowosielecki - No Report

Bob Calabro – Bob stated that the Hockey Program was winding down. No issues and there are 2 weeks left in the season. The borders are working great and the hockey volunteers requested that they would like to have borders for the full gym for next year. Hockey is looking to have a spring session one night a week in the spring. Bob and Dave DeStefano will speak with Donna. Bob submitted the safety plan for Little League to the Recreation Department.

Myles Garvey – Asked if soccer if a school function of are they just using fields. He also asked if they are a 501 (c) 3. Donna stated that they are only affiliated with the school with no financial aid from the school. Donna will check with the Athletic Director to see if EP United is a 501 (c) 3.

Rich DeLorenzo – Rich met with the State Monitor, Mr. Egan, Dr. Tomko and Mr. Oppedio. It was a much different meeting than in the past. Rich stated that Mr. Oppedio is very much in favor of students starting in Recreation sports. Rich stated that the Board of Education was receptive to working closing

with the Recreation on their sports programs and summer camp as they relate to fields, gym time, etc. Rich thanked them for the use of gym time that was given to basketball.

Rich stated that basketball went fairly well. Bill Murillo did an excellent job and the all-star games were being held this weekend. A problem that was recognized was the lop-sided scores of the games. These issues will be discussed at the post basketball meeting at the end of the season.

A motion was made by Myles Garvey to close the work portion of the meeting. Motion seconded by Bob Calabro All approved.

There being no further business a motion was made by Myles Garvey to close the Recreation Meeting at 10:51 p.m. Motion seconded by Bob Calabro. All approved.

DRAFT