

ELMWOOD PARK BOARD OF RECREATION
MINUTES OF REGULAR MONTHLY MEETING
September 23, 2013

Prior to the start of the meeting the following statement of compliance was read:

Now therefore be advised that the notice requirements of this meeting have been satisfied by providing an annual notice of posting a schedule of such meetings in a conspicuous place in the Municipal Building and by filing a copy of such schedule in the office of the Municipal Clerk which said notices were filed or provided on January 21, 2013

Chairman, Rich DeLorenzo called the meeting or order at 7:40 p.m.

Commissioners Present: Rich DeLorenzo, Myles Garvey, Bob Burke, Bob Calabro, Wally Nowosielecki, and Brenda Huffman

Recreation Department – Donna Puglisi

Recreation Liaison – Councilman Tom Conboy

A motion was made by Brenda Huffman to approve the minutes of the August 26, 2013 meeting. Motion seconded by Bob Calabro. 5 approved votes and 1 abstention

A motion was made by Bob Calabro to open the public portion of the meeting. Motion seconded by Bob Burke. All approved.

Public Speakers – No Public

A motion was made by Myles Garvey to close the public portion of the meeting. Motion seconded by Bob Calabro. All approved.

A motion was made by Myles Garvey to open the work portion of the meeting. Motion seconded by Bob Calabro. All approved.

Director's Report

Donna Puglisi presented the summer camp budget to the Commission. A lengthy discussion ensued regarding fees for the 2014 summer camp. Rich DeLorenzo suggested waiting until the CFO reviews the numbers and gets back to the Recreation Commission

Donna stated that she would like it on record to thank Spencer Savings Bank for movie night. Spencer bank paid for the entire movie night including food, etc. They then donated \$525.00 of the proceeds from the amenities to the Recreation Department. Bob Burke suggested that an article should be sent to the Community News newspaper

Donna met with the Chamber of Commerce regarding the holiday tree lighting and the vendor fair. The Chamber would like to purchase a new holiday tree. Discussion took place regarding the holiday tree lighting night.

Mr. Ten Kate of Boswell Engineering – Invited guest was introduced to the Commission and Donna's Director's Report was interrupted until Mr. Ten Kate was finished.

Pete Ten Kate of Boswell Engineering addressed the Commission. Mr. Ten Kate suggested that the Recreation Department request an engineering action plan which would give a broad outline of what the recreation department wants. Mr. Ten Kate suggested that Boswell Engineering go with Donna and any of the Recreation Commissioners to the parks to get a vision for the future. Upon review of the parks, the Recreation Commission should then prioritize what projects need to be done. Rich DeLorenzo asked Mr. Ten Kate what the Recreation Commission can and cannot do. Mr. Ten Kate will address that when the overview of the parks is complete. Myles Garvey asked if this action plan would then be helpful when grants become available and the Recreation Department would then have a plan to submit. Mr. Ten Kate stated it would be of great help.

Continuation of Director's Report

Donna Puglisi stated that they received a response to the auditor's letter. The item in question was a cash disbursement that went to Francie and was a prepaid item. The auditor's stated it was not a big deal.

Gym Floor – The gym floor is complete and a grand opening of the gym was a success. Donna is waiting for the floor company to return to discuss the white letters. Bob Burke stated he was under the impression that there would be side lines for the side baskets. Donna stated that it was not included in the bid package and that Roy Riggiano would not allow any change orders. Donna stated that payment was due on the floor however she was not comfortable with paying the final bill until the floor was completed. After a lengthy discussion, the payment was referred to the CFO for processing.

Soccer – Donna stated that to date, there were 159 rec players. The Rec club soccer program has 73 players.

Liaison Report

Councilman Conboy commended the recreation department and the commission on the floor and that it looked awesome.

Councilman Conboy stated that he would just like to emphasize that in the months ahead, that financially when discussions on parks and properties that are outlined by ordinance the recreation commission should stay true to those options.

Rich DeLorenzo asked about the County Park. Councilman Conboy stated nothing as yet.

Old Business

English Avenue – No new information

Monthly Financial Statements – Rich DeLorenzo stated he would like an update monthly from Roy Riggitano on the Recreation financials. Rich asked Councilman Conboy to speak with Roy. Myles Garvey stated that the Recreation Commission should request the information from Roy in writing. Rich DeLorenzo stated he will draft a letter to Mr. Riggitano.

Vandalism – Donna stated that there she has not been informed of any new vandalism in any of the parks. It was noted that the Chief of Police is exploring grants for cameras. Rich asked for an assessment from PSE&G on the parks to find out what the Recreation Department is responsible for.

Renovations to Hut – No report. Rich will have a sit down meeting with Pete Ten Kate.

Rich DeLorenzo asked the Commissioners if they had any recommendations for a replacement for Vi Shamah? Please let him know of any names to give to the Mayor.

Recycling Receptacle Grants – Rich asked Donna to contact Pat Burke about the grant.

Rich DeLorenzo asked Donna if there were any issues with the fields from any of the organizations. Donna stated things are running smoothly.

Boro Website – Rich stated that the Recreation Commission Board Agenda's and Minutes should be posted on the Boro website. Donna will forward all Agenda's and Minutes to Councilman Conboy to place on the Boro website.

Resolutions – R-9 Salary increases for part time employees. A motion was made by Brenda Huffman to approve Resolution R-9 Salary increases for part time employees. Motion seconded by Bob Burke. All approved

Committee Reports

Brenda Huffman – Progress

Wally Nowosielecki – Progress

Bob Calabro – Bob stated that he had met with Dave DeStefano, Hockey coordinator and they were concerned about the gym floor. He stated that the hockey sticks would be taped and this would alleviate any problems with the floor.

Bob stated that since the two baseball leagues have merged, the fall baseball is the first combination of teams for league play. Fall ball is going great. Bob requested that the lights around the building be maintained as it is very dark around the hut building at night. Bob reminded Donna about the fence on the boulevard and the gaping hole in the fence. The fence needs to be repaired and asked if Donna would contact Scott Karcz about the fence.

Bob Burke – Bob stated that a meeting was held with the basketball coaches. A deadline for basketball registration was set for November 21, 2013. No one will be allowed to register after that date. Basketball evaluations will take place starting on November 22nd and travel teams will be picked. Bob requested that the Recreation Department send out weekly email blasts to all individuals registered for recreation programs about basketball sign ups.

Bob stated that he spoke with Police Chief Tommy Johnson regarding the closing of the boulevard on Sundays for bike ridings, etc. Tommy stated that they would be willing to close the Blvd. and would use the special police for this. As it is now late in the season, this would begin in the Spring.

Myles Garvey – Myles requested that the Boro give the Commissioners a Boro email address to discuss town business. Myles sat in on a work session of the Council and he feels that the Commissioners should not be using their private emails as it could pose a problem in the future.

Myles stated that Councilman Pettigano and Council Caramagna sent letters to residents of the Cherry Hill Section on municipal letterhead. Myles gave the Commission an overview of the letters and stated that he found the letters to be very offensive. Myles sent an OPRA request for a copy of the letters and the September 12, 2013 Council meeting.

Rich DeLorenzo – Rich attended a special meeting a special meeting of the council to accept a grant. Rich was taken aback by a democratic candidate who spoke on negative comments about the Recreation Commissioners. Rich spoke on behalf of the Commissioners and hoped for a positive approval on the grant for Cherry Hill

Rich DeLorenzo stated that the Commission should stick with the plans for a Master Plan and move forward so as to deter any future problems.

A motion was made at 10:14pm to close the work portion of the meeting. Motion was made by Myles Garvey, seconded by Wally Nowosielecki. All approved.

A motion was made by Bob Calabro to go into executive session. Motion seconded by Myles Garvey. All approved.

A motion was made by Bob Calabro to close executive session at 11:01 pm.

A motion was made by Bob Calabro to open Regular meeting. Motion seconded by Myles Garvey. All approved.

A motion was made by Bob Calabro to approve Resolution R-10-2013. Motion seconded by Myles Garvey. All approved.

A motion was made by Myles Garvey to adjourn the recreation commission meeting at 11:05pm. Motion seconded by Bob Calabro. All approved.