

**BOROUGH OF ELMWOOD PARK
BUILDING DEPARTMENT
PHONE 201-796-1457 X 8802**

**CONTINUED CERTIFICATE OF REOCCUPANCY
RESALE/RENTAL**

Please make checks payable to Borough of Elmwood Park

Lead Inspection: (Rental's Only)
Fee: \$120.00 / Reinspection fee \$50.00

1 Dwelling - \$125 2 Dwelling \$175 Rental \$125 **Check or Money Order Only**

Cert. # _____ Check# _____ Lead # _____ Lead Check # _____

Location of Inspection: _____

Block _____ Lot _____ Zone _____

Property is currently used as: 1 Family _____ 2 Family _____ Duplex _____

Current owner's name: _____

Owner's address _____

Owner's Phone# _____ Cell _____

RESALE

Buyer's Name: _____

Buyer's Phone# _____ Cell# _____

Purchase Price \$ _____

RENTAL – Year home was built _____

Tenant's Name: _____

Apt # _____ Floor# _____

*****OFFICE USE ONLY*****

Checked for any open permit _____ **Date:** _____ **Initials:** _____

Date of Inspection: _____ Pass _____ Fail _____

Inspector: _____

Comments: _____

TO BE FILLED OUT BY INSPECTOR

GROUND FLOOR

Kitchen _____ Living Room _____ Dining Room _____ Rec room/ Den _____

of bedrooms _____ # of rooms _____ # of bathrooms _____ # of fixtures _____

Comments: _____

FIRST FLOOR

Kitchen _____ Living Room _____ Dining Room _____ Rec room/ Den _____

of bedrooms _____ # of bathrooms _____ # of fixtures _____

Comments: _____

SECOND FLOOR

Kitchen _____ Living Room _____ Dining Room _____ Rec room/ Den _____

of bedrooms _____ # of bathrooms _____ # of fixtures _____

Comments: _____

FINISHED BASEMENT Yes _____ No _____ % finished _____

Kitchen _____ Living Room _____ Dining Room _____ Rec room/ Den _____

of bedrooms _____ # of bathrooms _____ # of fixtures _____

Comments: _____

FINISHED ATTIC Yes _____ No _____ % finished _____

Central Air: Yes _____ No _____ **Fireplace:** Yes _____ No _____

Comments: _____

Heat: Gas _____ oil _____ electric _____ hot air _____ radiator _____ steam _____ baseboard _____

Front Porch: Open _____ Enclosed _____ **Rear Porch:** Open _____ Enclosed _____

Side Porch: Open _____ Enclosed _____ Left Side _____ Right Side _____

Deck _____ Sunroom _____ Shed _____ Above Ground Pool _____ In-Ground Pool _____ Patio _____

Garage: Attached _____ Detached _____