

BOROUGH OF ELMWOOD PARK

BUILDING DEPARTMENT

PHONE 201-796-1457 X 601

CONTINUED CERTIFICATE OF REOCCUPANCY

RESALE/RENTAL

Please make checks payable to Borough of Elmwood Park

Application Fee - \$100.00 Checks or Money Order (NO CASH OR CREDIT CARDS)

Certificate # _____ Checks # _____

Location of Inspection: _____

Block _____ Lot _____ Zone _____

Property is currently used as: 1 Family _____ 2 Family _____ Duplex _____

Current owner's name: _____

Owner's address _____

Owner's Phone # _____ Cell _____

RESALE

Buyer's Name: _____

Buyer's Phone # _____ Cell # _____

Purchase Price \$ _____

RENTAL

Tenant's Name: _____

Apt # _____ Floor # _____

*****OFFICE USE ONLY*****

Checked for any open permits: _____ Date: _____ Initials: _____

Date of Inspection: _____ Pass _____ Fail _____

Inspector: _____

Comments: _____

TO BE FILLED OUT BY INSPECTOR

GROUND FLOOR

Kitchen _____ Living Room _____ Dining Room _____ Rec room / Den _____

of bedrooms _____ # of bathrooms _____ # of fixtures _____

Comments: _____

FIRST FLOOR

Kitchen _____ Living Room _____ Dining Room _____ Rec room / Den _____

of bedrooms _____ # of bathrooms _____ # of fixtures _____

Comments: _____

SECOND FLOOR

Kitchen _____ Living Room _____ Dining Room _____ Rec room / Den _____

of bedrooms _____ # of bathrooms _____ # of fixtures _____

Comments: _____

FINISHED BASEMENT Yes _____ No _____ % finished _____

Kitchen _____ Bathroom _____ # of fixtures _____ # of rooms _____

Comments: _____

FINISHED ATTIC Yes _____ No _____ % finished _____

Central Air: Yes _____ No _____ Fireplace: Yes _____ No _____

Comments: _____

Heat: Gas _____ oil _____ electric _____ hot air _____ radiator _____ steam _____ baseboard _____

Front Porch: Open _____ Enclosed _____ Rear Porch: Open _____ Enclosed _____

Side Porch: Open _____ Enclosed _____ Left side _____ Right side _____

deck _____ sunroom _____ shed _____ above ground pool _____ in ground pool _____ patio _____

Garage: Attached _____ De attached _____