

BOROUGH OF ELMWOOD PARK
WORK MEETING
February 2, 2017
7:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for February 2, 2017 was called to order by Municipal Clerk Keith Kazmark at 7:05 p.m. The Statement of compliance was read.

Council Members Chirido, Dombrowski, Golabek, Work, Vuoncino and Giandomenico were present. Also present were Mayor Robert Colletti, Municipal Clerk Keith Kazmark, Borough Attorney Brian Giblin and Borough Engineer Nordan Murphy.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be advised, that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Revised notice was posted on January 24, 2017.

PUBLIC HEARING: No one wished to be heard.

1 – BUDGET HEARINGS:

- a. **Tax Assessor** – Presenting was Tax Assessor Kevin Esposito
- b. **Building Department** – Presenting was Building Official Richard Bolan
- c. **Volunteer Ambulance Corps.** – Presenting was Chief Pete Pias and Dolores Calandriello
- d. **Police Department** – Presenting was Chief Michael Foligno

Work Meeting Agenda Items:

2 – Presentation from Millennium Strategies – Representatives from Millennium Strategies made their presentation to the Mayor and Council to provide grant writing opportunities. A resolution will be placed on the February 16, 2017 Regular Meeting agenda appointing Millennium Strategies as the Borough's grant writers.

3 – Request from Homeowners Association for key to Recreation Building – After some discussion it was decided the best option is to have the meetings in the All Purpose Room. Councilman Dombrowski was asked to bring that option to the Homeowners' Association.

4 – EXPENDITURES:

- a. **Council iPad Replacement Purchases** – The Purchasing Department will be directed to order iPads and stylist pens.
- b. **Painting Proposals – Municipal Building** – Mayor and Council authorized the Council Chambers to be painted by the contractor with the lowest proposal with a two color scheme.
- c. **Playground Equipment & Installation – Gall Park – Recreation Department** – Discussion ensued as to permanent garbage receptacles installed. The playground equipment recommended by the Recreation Director has been approved by the Mayor and Council.
- d. **Surveying for Utility Pole Relocation – Market Street/Boulevard** – A resolution authorizing the survey work needed will be placed on the February 16, 2017 Regular Meeting agenda.
- e. **Quotes for Christmas Trees for Recreation Center** – Discussion ensued as to whether a new tree or an artificial tree would be more feasible. Further discussion was held over for a future date.

5 – CORRESPONDENCE:

- a. **Correspondences from Sophia Colon-Garcia** – The letter was reviewed by the Mayor and Council with no action to follow.

6 – RESOLUTIONS:

- a. **Request to Utilize All Purpose Room – Care Plus NJ (Elmwood Park Takes Action)** – Discussion held over until Homeowners' Association meeting place and time is finalized.
- b. **Proposal from Boswell Engineering for additional work – Underground Storage Tanks (DPW & Municipal Building)** – A request was made by the Mayor and Council that Mr. Pete Ten Kate attend a future meeting for further discussion.

7 – ORDINANCES:

- a. **Street Sweeping Pilot Program** – Discussion ensued with the Police Chief Foligno and Superintendent Karcz pertaining to the ordinance. The Council approved for Borough Attorney Brian Giblin to draft the ordinance for introduction.
- b. **Public Defender Fee Schedule Ordinance** – The ordinance introduction will be placed on the February 16, 2017 Regular Meeting to adjust the fee to meet State Statute.
- c. **Solicitor Ordinance** – The ordinance introduction will be placed on the February 16, 2017 Regular Meeting adding a time limit for door-to-door soliciting.
- d. **Towing Ordinance** – Item was pulled at this time.
- e. **Shared Parking Ordinance** – Mayor and Council reviewed the shared parking ordinance and it was suggested the ordinance be forwarded to Building Official Rich Bolan for his review.
- f. **Recreation Advisory Board/Recreation Commission** – The Mayor and Council reviewed the current ordinance regarding the Advisory Board and the State Statutes regarding Recreation Commissions. Discussion ensued as to differences between an Advisory Board and a Commission. A joint meeting between the Mayor and Council and the Advisory Board will be planned for March.

8 – DEPARTMENTAL REPORTS:

- a. **Building Department Report – December 2016** – Accepted without discussion.
- b. **Recreation Department Report – January 2017** – Accepted without discussion.

9 – COMMITTEE REPORTS:

Councilman Chirido stated he is happy the street sweeping ordinance is moving forward.

Councilman Vuoncino discussed the NJ SEM program, Ho-Down event sponsored by EPVAC and the Library project.

Councilman Dombrowski discussed the recent Homeowners' Association and Library Board Meeting.

Council President Giandomenico discussed the municipal budget hearings.

Councilman Work discussed the Recreation Advisory Board, upcoming Fire Department Beefsteak dinner and the Fire Department Explorer fundraiser.

Councilman Golabek reported progress.

Mayor Colletti discussed a meeting with the Police Chief and anti-drug addiction programs.

10 – 2nd PUBLIC HEARING:

Jean Frietag, Hillman Drive, inquired about the Library survey, lightening detector and drug programs through the schools.

Jeff Frietag, Hillman Drive, suggested information regarding programs be sent home with the younger school children.

11 – EXECUTIVE SESSION:

- a. **Negotiations – Elmwood Park PBA #185**
- b. **Personnel – Police Department**
- c. **Negotiations – Department of Public Works**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Negotiations – Elmwood Park PBA #185
Personnel – Police Department
Negotiations – Department of Public Works

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.


A motion was made by Councilman Vuoncino and seconded by Councilman Chirido to enter into Executive Session. Motion carried unanimously.

Negotiations – Elmwood Park PBA #185
Personnel – Police Department
Negotiations – Department of Public Works

A motion was made by Council President Giandomenico and seconded by Councilman Chirido to return to the public session. Motion carried unanimously.

A motion was made by Council President Giandomenico and seconded by Councilman Chirido to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the July 20, 2017 Regular Meeting of the Mayor and Council.