

BOROUGH OF ELMWOOD PARK

WORK MEETING

October 9, 2014

8:00 p.m.

The Work Meeting of the Elmwood Park Mayor and Council for October 9, 2014 was called to order by Municipal Clerk Keith Kazmark at 8:02 p.m. The Statement of Compliance was read.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised that the meeting requirements for this meeting have been met by the publishing an annual notice in The Record of Hackensack and Herald News of Woodland Park and by posting such notice in the office of the Borough Clerk as well as in a public place within the Municipal Building and by notifying interested citizens. Said notice was posted on January 1, 2014.

Governing Body members Colletti, Dombrowski, Martino, Pettigano, Vuoncino and Caramagna were present. Also present were Mayor Mola, Borough Clerk Keith Kazmark, Borough Attorney Giuseppe Randazzo, and Borough Engineer Nordan Murphy.

Public Hearing:

Rich DeLorenzo, Hillman Drive, discussed his thoughts regarding relocating the hockey rink to Borough Field and the basketball court that is located on Borough Field.

Myles Garvey, Fenscak Avenue, stated that he is in agreement with Mr. DeLorenzo pertaining to the basketball court.

Councilman Pettigano addressed the concerns expressed and stated the basketball court will not be disturbed. He stated that there is sufficient room for the hockey rink to be installed beside the basketball court. Councilman Dombrowski discussed the comments made by the Police Chief should the hockey rink was located in English Avenue Park. Councilman Colletti asked for clarification of the placement of the rink and inquired about the construction. Councilman Vuoncino discussed the safety issues that have been brought up regarding the hockey rink. Discussion ensued pertaining to safety at the park and the hockey rink.

Work Meeting Agenda Items:

1 – ENGINEERING REPORT:

- a. **Monthly Status Report** – Mr. Murphy updated the Council regarding the request for lane lines turning onto Route 46 East from the Boulevard. Mr. Murphy discussed his conversations with Mr. Karcz regarding any concerns within the sewer system. He further discussed the application for Improvements to the Boulevard - Section 10. Mr. Murphy discussed the pre-construction meeting for the Road Program. He further discussed Washington Avenue being removed from the road program due to upcoming work by PSE&G. Discussion ensued as to the handling of the funds which will not be expended this year for Washington Avenue. Mr. Murphy suggested a change order at the end of the project reducing the cost of the construction which in turn will also decrease the engineering costs for the road program.
- b. **Amended Proposal for Boulevard – Sections 8 & 9 Improvements** – Mr. Murphy discussed the amended proposal. After some discussion the Council authorized a resolution to be placed on the October 16, 2014 Regular Meeting agenda.
- c. **Proposal for the Resurfacing of Iozia Terrace, Franklin Street & Court Street** – Mr. Murphy discussed the proposal. He discussed the streets qualifying for CDBG. A resolution will be placed on the October 16, 2014 Regular Meeting agenda.
- d. **Letter regarding Schedule for Pump Station #6 Rehabilitation Project** – Mr. Murphy discussed the project schedule for the rehabilitation of Pump Station #6. Discussion of the multiple projects for the Market Street area ensued. Mr. Murphy will get more information regarding the projected scheduling of the multiple projects for the Council.
- e. **Rehabilitation of M56 Scorpion (Tank)** – Mr. Murphy discussed a letter from the State that would be required to be eligible for preservation funding. Another concern addressed by Mr. Murphy is that other applications have been known to be rejected because the item was able to be mobile. Discussion ensued to refurbishing the tank and the final location. Mr. Murphy will reach out for information pertaining to a similar project that is ongoing in Paterson.
- f. **Proposal for Parks Capital Improvement Plan** - Mr. Murphy discussed the Capital Improvement Plan. He stated he needs to revise the proposal to exclude English Avenue Park. Councilman Colletti inquired whether a capital plan has been used in the past when discussing projects for the parks. Ms. Puglisi stated in the past the improvements were decided by the Recreation Commission without a capital plan. Discussion ensued as to the need and costs of a Parks Capital Plan. Councilman Vuoncino inquired about how is it decided which items are put into the plan.

2 – RECREATION DIRECTOR DONNA PUGLISI:

- a. **English Avenue Park Improvements** – Recreation Director Donna Puglisi discussed utilizing all the Open Space Grant and matching funds which total \$360,000 on English Avenue Park. She further discussed the items she would like to see addressed with the project. Discussion ensued as to the lighting of the field. Ms. Puglisi discussed the hockey rink and its location. Discussion ensued to the trees and the brush in the park. Councilman Colletti inquired as to the thoughts of the Advisory Board. Ms. Puglisi stated they are in agreement with the exception of the hockey rink location which has been expressed by Mr. DeLorenzo and Mr. Garvey this evening. Mr. Kazmark stated due to the conflict between the Director and the Advisory regarding the hockey rink, the Council needs to make a decision on the rink. Councilman Vuoncino inquired whether the residents near English Avenue Park were surveyed. Councilman Pettigano discussed any interactions he had with residents. Discussion ensued to the Bomber Organization utilizing the English Avenue. A vote was taken to authorize Mr. Murphy to move forward with Ms. Puglisi's plans for English Avenue Park. Councilmen Pettigano, Dombrowski, Caramagna and Martino voted in favor with Councilmen Vuoncino and Colletti opposing.
- b. **2014 Open Space Grant Application** – Ms. Puglisi recommended moving the light pole located by the basketball court and installing the hockey rink. Discussion ensued to the approximate cost of the project. Discussion then ensued regarding tennis courts and playgrounds. Ms. Puglisi discussed the Borough parks and what she feels is the priority that needs to be considered when moving forward in future projects. Discussion then ensued regarding Cherry Hill Park. A vote was taken to authorize Mr. Murphy to move forward with Ms. Puglisi's plans for the proposed hockey rink at Borough Field at a total project cost of \$120,000. Councilmen Pettigano, Dombrowski, and Vuoncino voted in favor with Councilmen Caramagna, Martino and Colletti opposing.
- c. **Recreation Proposal regarding Public Works Employees** – Ms. Puglisi discussed the tasks which are performed by Department of Public Works employees pertaining to the parks and fields. She proposed changing from a Recreation Department to Parks and Recreations and discussed the differences between the two types of departments. Mr. Kazmark recommended a joint meeting with the Personnel Committee, Ms. Puglisi, Mr. Karcz and himself to discuss the proposal and bring a recommendation back to the Council.
- d. **UNICO Monument** – Ms. Puglisi discussed a monument that was donated by UNICO that is located near the Recreation building.

3 – Request by Police Chief Foligno for additional Crossing Guard Posts – Mr. Kazmark concurs with Chief Foligno's recommendation. A resolution will be placed on the October 16, 2014 Regular Meeting agenda.

4 – Letter from Mobilization For Animal Rights, Inc. requesting the use of the All-purpose Room in 2015 - A resolution will be placed on the October 16, 2014 Regular Meeting agenda approving the use of the All Purpose Room.

5 – Governor's Best Practices Checklist for 2014 – CFO Roy Riggitano discussed the checklist with the Council. He reviewed the items the Borough cannot check off as "yes" and gave a brief description of the reason. A brief discussion ensued as to the scoring of the checklist.

6 – Request from the Recreation Department to hire employees for the 2014 Winter Break and 2015 Spring Break - A resolution will be placed on the October 16, 2014 Regular Meeting agenda appointing employees for the holiday breaks.

11 – Memorandum from Tax Assessor regarding 2014 Omitted/Added Assessment List – Mr. Kazmark discussed the added assessment which will increase the Borough's revenue by \$111,000.

12 – Memorandum from Officer Barone regarding a request for a handicapped parking space – Mr. Kazmark discussed the recommendation by the Police Department to deny the request for the handicap parking space. A letter advising the requestor of the denial will be sent by the Clerk's Office.

13 – Letter from Court Administrator regarding outstanding violations – Will be held over for discussion during the executive session.

14 – Passaic Valley Water Commission Contract – Mr. Kazmark briefed the Council regarding conversations with Mr. Riggitano pertaining to the water contract. He discussed some of the responsibilities that have been transferred to Passaic Valley Water Commission upon the retirement of a Borough employee. Mr. Riggitano discussed the items included within the contract and the projected costs. He further discussed a phase in of the total cost over a 3 to 5 year period. Discussion ensued regarding the cost of \$11,000 for the Borough and the costs for surrounding municipalities. Discussion ensued to the costs of the operation of the water utility. Discussion then ensued to how the Borough accumulated the water surplus and what the surplus can be used for in the future. CFO Mr. Riggitano will prepare an RFQ for administrative services for the water department.

7 – ORDINANCES:

- a. **Certificate of Continued Occupancy** – Councilman Pettigano discussed proposed changes to the ordinance regarding spaces over 10,000 square feet. Discussion ensued as to the procedures currently in place with the Planning Board. Councilman Pettigano requested the Building Official Mr. Bolan attend a meeting with the Council to discuss the ordinance. Further discussion to be held over to the October 23, 2014 Work Session meeting.
- b. **Cooperative Parking Plan** – Councilman Pettigano discussed the Cooperative Parking Plan that is based on a plan currently in use in Fair Lawn. Discussion ensued as to the leasing of vacant property for parking. Discussion then ensued to different options available to accommodate the additional vehicles for businesses. Councilman Dombrowski asked to review the Board of Adjustment transcripts regarding Riverview Service station. Discussion then ensued to other businesses that use parking lots from neighboring businesses. Further discussion to be held over to the October 23, 2014 Work Session meeting.
- c. **Draft Ordinance – Market Street Re-Zoning** – The Council requested that Mr. Kauker attend the November 13, 2014 Work Session to discuss the draft ordinance.

8 – DEPARTMENTAL REPORTS:

- a. **Police Department Report – September 2014** – Accepted without discussion
- b. **Municipal Court Report – September 2014** – Accepted without discussion
- c. **Finance Department Report – January 1, 2014 through October 7, 2014** – Accepted without discussion.

9 – COMMITTEE REPORTS:

Councilman Pettigano reported progress.

Councilman Vuoncino announced the upcoming Haunted House and Ziti Dinner by the Ambulance Corps. He also discussed a meeting regarding the LOSAP.

Councilman Dombrowski reported progress.

Councilman Caramagna discussed an Italian Columbus Day event that took place in the County.

Councilman Martino reported progress.

Councilman Colletti reported progress.

Mayor Mola had no report.

10 – EXECUTIVE SESSION:

- a. **Personnel – Department of Public Works**
- b. **Negotiations - PBA #185 Contract**

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Personnel – Department of Public Works
Negotiations – PBA #185 Contract

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED, that the public be excluded from this meeting.

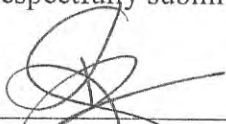
A motion was made by Councilman Colletti and seconded by Councilman Pettigano to enter into Executive Session. Motion carried unanimously.

Personnel – Department of Public Works
Negotiations – PBA #185 Contract

A motion was made by Councilman Dombrowski and seconded by Councilman Martino to return to the public session. Motion carried unanimously.

A motion was made by Councilman Dombrowski and seconded by Councilman Martino to adjourn. Motion carried unanimously.

Respectfully submitted,



Keith Kazmark, RMC/CMC/MMC
Borough Clerk

Minutes approved at the December 4, 2014 Regular Meeting of the Mayor and Council.