

June 12, 2017

**BOROUGH OF ELMWOOD PARK
REGULAR MEETING
BOARD OF HEALTH MEETING**

**June 12, 2017
7:00 p.m.**

The Regular Meeting of the Elmwood Park Board of Health for June 12, 2017 was called to order by Board Secretary Barbara Dispoto at 7:00 p.m.

Board of Health Members Levine, Marsella, Morello, Proctor, McCauley, Spinelli and Wareka were present. Also present Health Inspector Michelle Delyannis, Councilman Golabek and Board Secretary Barbara Dispoto.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on December 18, 2016.

Regular Meeting Agenda Items:

1 – HEALTH INSPECTION REPORT:

- a. **Monthly Inspection Report** – Inspector Dylannis discussed the opening of Tokyo Express and other items listed on the monthly inspection report.

2 – PREVIOUS EVENTS:

- a. **Rabies Clinic** – Mrs. Dispoto reported that 47 dogs and 6 cats were vaccinated. She further reported that 28 dogs and 6 cats were licensed. The second clinic is slated for November and depending on the success of that clinic the Board will then decide if they wish to schedule two clinics in the future.
- b. **Community Day** – Discussion ensued as the items available at the Board of Health table and the adoption of three dogs at the Bergen County Adoption bus.

3 – Request from Meg Mantello regarding monthly health checks at the Senior Center - Mrs. Dispoto discussed a request by County Nurse Meg Mantello to either extend the hours or add an additional clinic for the increasing number of seniors taking advantage of the service. After some discussion the Board agreed to extend the hours for the sessions held at the Senior Center.

4 – Discussion of 2017 Flu Clinics – After some discussion the Board agreed to hold two Flu Clinics. One clinic will be held at the Senior Center during the monthly health check and a second will be held at night in the Council Chambers of the Municipal Building.

5 – Email regarding Certified Board of Health Member Certification – Board of Health reviewed the email.

6 – Discussion pertaining to the opening of new Cosmetology establishments – Mrs. Dispoto discussed with the Board the evidence which shows a business has been operating without a license from the Health Department. She further discussed the business was not approved by the State either. A phone call was made to the establishment stating the license fee must be paid within 48 hours or the business will be fined \$1,000 per day. The following day a Police Officer was sent to the establishment to hand deliver a notice stating the need to come to the Health Department to pay the require fee. Further a call was made to the State Board of Cosmetology to advise them the establishment was open for business. The owner of the establishment came into the office to pay the required fee and stated although the evidence shows she was open, she held steadfast that she was not open. Discussion ensued as to establishing a protocol for issuing a license to a new business which requires a license from the State to open along with enabling the closing of a business if any business does not hold a valid license issued by the Health Department.

7 – Follow up Discussion pertaining to Shared Services for Child Health Clinic with Wallington – Board President McCauley stated she called Wallington and they are still not open to extending the shared services to Elmwood Park. Discussion ensued as to the possible reason they are not open to Elmwood Park is due to Wallington having Mid Bergen as their Health service provider and the past history with Elmwood Park.

8 – Discussion regarding T-N-R tour of Animal Shelter – 6/12/17 – Discussion ensued as to a customer of the diner who feels nothing is being done for the stray cats by the diner because no one is reaching out to her for help. Mrs. Dispoto stated that the owners of the diner are the responsible party regarding these strays and thus is who the Bergen County Animal Control will have contact with. Mrs. Dispoto and Board Member Proctor then discussed with the Board their tour of the adoption center and animal control area.

9 – DEPARTMENTAL REPORTS:

- a. **Bills** – A motion was made by Board Member Marsella and seconded by Board Member Morello to approve the bills for payment. Motion carried unanimously.
- b. **Office Department Report – May 2017**
- c. **Vital Statistics Report – May 2017**
- d. **Office Revenue Report – May 2017**
- e. **May 9, 2017 Meeting Minutes**

A motion was made by Board President McCauley and seconded by Board Member Proctor to accept and file the Office Department Report for May 2017; Vital Statistics Report for May 2017; Office Revenue Report for May 2017 and the May 9, 2017 Meeting Minutes. Motion carried unanimously.

Discussion ensued regarding vending machines and ordinances that pertain to their licensing.

10 – COMMITTEE REPORTS:

By Law Committee had no report.

Finance Committee had no report.

Ordinance Committee had no report.

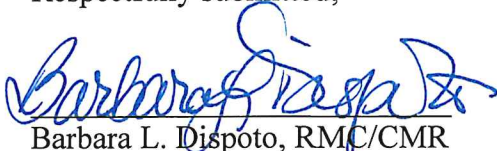
June 12, 2017

Personnel Committee had no report.

Public Relations Committee had no report.

A motion was made by Board Member Marsella and seconded by Board Member Spinelli to adjourn. Motion carried unanimously.

Respectfully submitted;



Barbara L. Dispoto, RMC/CMR
Board Secretary

Minutes approved at the September 11, 2017 Regular Meeting of the Board of Health.