

February 13, 2017

**BOROUGH OF ELMWOOD PARK
REGULAR MEETING
BOARD OF HEALTH MEETING
February 13, 2017
7:00 p.m.**

The Regular Meeting of the Elmwood Park Board of Health for February 13, 2017 was called to order by Board Secretary Barbara Dispoto at 7:00 p.m.

Board of Health Members Levine, Marsella, Morella, Proctor, Wareka and McCauley were present. Board Member Spinelli was absent due to a work commitment. Also present Councilman Golabek, Health Inspector Margaret Dunne and Board Secretary Barbara Dispoto.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, Therefore Be Advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting such notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted on December 18, 2016.

Regular Meeting Agenda Items:

1 – Discussion with Animal Control Division Director Deborah Yankow regarding TN & R Program – Mrs. Dispoto introduced Animal Director Deborah Yankow to the Board. Ms. Yankow discussed the efforts made by Bergen County Animal Control to go from the traditional trap and euthanize practice to trap, neuter and return or adopt. She also discussed the vaccinating of the cats trapped with the rabies vaccine. She stated that ill, elderly and cats with contagious diseases are not returned. Kittens born are required to be turned over to Animal Control so they can be placed up for adoption when they are of age. Ms. Yankow stated once a cat is neutered it is less likely to roam and cause other nuisances. She then stated what the Borough can do if an animal continues to be a nuisance. Ms. Yankow stated that since the Borough is currently in a shared service agreement with the County there is no cost to the Borough for the program during the term of the agreement. Ms. Yankow discussed Warehouse Programs where cats may be relocated if needed to warehouses. The colonies at the warehouses are used to eliminate and control rodents. Ms. Yankow also stated that participants of the program can obtain free food from Animal Control to help alleviate some of the burden of the cost of feeding the colonies. After some discussion, the Ordinance Committee will draft a T-N-R ordinance to be reviewed by the Board at the March meeting.

2 – Discussion regarding a complaint made to the Elmwood Park Police Department regarding a homeowner feeding and sheltering feral cats – Ms. Yankow discussed that multiple visits by Animal Control have taken place since the complaint was received. She stated the number of cats reported have not been observed by the Animal Control Officers, however can increase to that size if the colony is left alone.

3 – Discussion regarding a complaint pertaining to a home with multiple birdhouses – Discussion ensued as to the grouping of birdhouses that are in the backyard of a Martha Avenue home. Mrs. Dispoto will speak to Building Department as to whether the grouping violates any codes under their jurisdiction. Further discussion ensued as to the Municipal Code that states:

b. No person shall create or foster any condition, or allowing any condition to exist or continue which results in a congregation or congestion of animals or fowl.
(Ord. No. 05-34 § III)

4– HEALTH INSPECTION REPORT:

a. **Monthly Status Report** - Discussion ensued as to the items listed on the report and follow up to items discussed at the January meeting. Inspector Dunne inquired as to whether any information was received from Taco Bell regarding renovations. Mrs. Dispoto stated she did not receive anything and she will check with the Building Department.

5 – Discussion regarding the scheduling of 2017 Rabies Clinics – After some discussion the Board decided to schedule two clinics in 2017. Dates selected are May 17, 2017 & November 29, 2017 from 5:00 p.m. to 7:00 p.m. Mrs. Dispoto will reach out to both the Fire Department and the vet to schedule the clinics.

6 – 2017 Flu Clinic - Discussion ensued as to how many clinics to hold. After some discussion it was decided to hold one clinic at the Senior Center and one night clinic in Borough Hall. Mrs. Dispoto will notify the County of the Board's interest to hold the clinics. Discussion ensued to Child Health Clinics. President McCauley asked for contact information for Wallington and Member Levine brought up the former physician used by the Borough Dr. Jill. Mrs. Dispoto discussed how some doctors have a VFC (Vaccines for Children) inventory that is used separate from the patients within their practice.

7 – Letter from Bergen County Department of Health regarding Shared Services – The Board reviewed the letter from the County which confirmed the cost for the shared services for 2017.

8 – 2017 New Jersey Local Boards of Health Annual Membership Renewal – The Board authorized Mrs. Dispoto to submit the membership renewal for 2017.

9 – Free Presentations Presented by Bergen County Health Services – After some discussions the Board agreed to offer the presentations to the Senior Center and the Homeowners Association.

10 – DEPARTMENTAL REPORTS:

a. **Bills** - A motion was made by Board Member Marsella and seconded by Board Member Wareka to approve the bills. There were no objections and the motion carried by the members present.

b. **Office Department Report – January 2017**

- c. **Vital Statistics Report – January 2017**
- d. **Office Revenue Report – January 2017**
- e. **January 9, 2017 Meeting Minutes**

A motion was made by Board Member Marsella and seconded by Board President McCauley to accept and file the Office Department Report, Vital Statistics Report, Office Revenue Report for January 2017 and the January 9, 2017 Re-Organizational/Regular Meeting minutes. There were no objections and the motion carried by the members present.

11 – COMMITTEE REPORTS:

By Law Committee – Board Member Wareka stated that there are no changes needed regarding the by-laws. The by-laws will be placed on the March agenda for re-adoption.

Finance Committee had no report.

Ordinance Committee will draft a TNR ordinance for the Board to review at the March meeting.

Personnel Committee had no report.

Public Relations Committee had no report.

Board Member Morello discussed the drug epidemic that is affecting people from all walks of life. She discussed the Board of Health getting involved in drug awareness. Mrs. Dispoto discussed a recent meeting that she attended with Mayor Colletti, Police Chief Foligno and a gentleman name Thomas Dodd who a Licensed Clinical Alcohol & Drug Counselor. She further discussed a grant that the Borough was involved with in connection with the Municipal Alliance. Contact information for the County Coordinator for the Municipal Alliance was given to the Police Chief. Councilman Golabek stated the School District has a Substance Abuse Counselor. Mrs. Dispoto discussed including drug awareness at the BOH table for Community Day.

Councilman Golabek shared with the Board that Elmwood Park Takes Action attended a recent Council meeting and discussed the setting up a task force for Stigma Free. Board President McCauley stated she will extend an invitation for the group to attend a future Board of Health meeting.

A motion was made by Board Member Marsella and seconded by Member Morello to adjourn. Motion carried by the members present.

Respectfully submitted,



Barbara L. Dispoto, RMC/CMC
Board Secretary

Minutes approved at the March 13, 2017 Regular Meeting of the Board of Health.