**BOROUGH OF ELMWOOD PARK**

**BOARD OF HEALTH MEETING MINUTES**

**MAY 13, 2019**

The Regular Meeting of the Elmwood Park Board of Health for May 13, 2019 was called to order by Board Secretary, Marlene DiStefano at 7:00 p.m.

Board President Morello along with Board of Health Members, Intrieri, Proctor, Randazzo, Craft, DeMarzio were present, Board of Health Member, Spinelli was absent. Also present were Health Inspector Steve Salerno, REHS, Council Liaison Council President Pellegine and Board Secretary, Marlene DiStefano.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 15, 2018.

**Public Hearing:**

A motion was made by Board Member Randazzo and seconded by Board Member Proctor to open the floor for public comment, No one spoke. A motion was made by Board member Proctor, second by Intrieri to closed the public portion.

**Regular Meeting Agenda Items:**

**1. –**A**. HEALTH INSPECTION REPORT:**

Monthly Status Report – Health Inspector Salerno reviewed the monthly status report with the Board and answered questions. Discussion ensued regarding the dumpsters in the apartments. Health Inspector Steve Salerno, REHS said he would continue to keep an eye on them.

1. **COMMUNITY DAY - June 1, 2019**

The Board Members discussed ideas regarding who to invite and what giveaways to purchase. Secretary DiStefano said she would reach out to the County Animal Shelter to ask if the Adoption bus could come and to County Health Services for a nurse to take blood pressure. They also decided to order t-shirts for all the new Board Members.

1. **COUNTY TRAP NEUTER RETURN PROGRAM**

The TNR program was explained to the new members and after discussion they decided to schedule a “wild life” seminar with Bergen County Animal Control for the residents. Date to be announced.

1. **REMINDER: RABIES CLINIC IS WEDNESDAY, MAY 15, 2019 5PM-7PM**

Board members were reminded of the upcoming clinic and decided who would attend.

1. **CURRENT MUNICIPAL DUMPSTER ORDINANCE**

Discussion ensued regarding the Municipal Dumpster Ordinance it was explained to the Board that the Borough currently has an ordinance in place and there was no need to create one for the Board of Health.

1. **CORRESPONDENCE** nothing at this time.
2. **– DEPARTMENTAL REPORTS**:
3. **Bills** – A motion was made by Board Member Randazzo and seconded by Board Member Intrieri to authorize payment of bills. Motion carried by the members present.
4. **Office Department Report – April 2019**
5. **Vital Statistic Report – April 2019**
6. **Office Revenue Report – April 2019**
7. **April 15, 2019 Regular Meeting Minutes** A motion was made by Board Member Morello and seconded by Board Member Randazzo to accept and file items 2b through 2e. Motion carried by the members present.

**6. – COMMITTEE REPORTS**:

**By Law Committee** had no report at this time.

**Finance Committee** had no report at this time.

**Ordinance Committee** had no report at this time.

**Personnel Committee** had no report at this time.

**Public Relations** Committee had no report at this time.

A motion was made by Board Member DeMarzio and seconded by Board Member Proctor to adjourn. Motion carried by the members present.

Respectfully submitted,

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Marlene DiStefano

Board of Health Secretary