**BOROUGH OF ELMWOOD PARK**

**BOARD OF HEALTH MEETING MINUTES**

**FEBRUARY 11, 2019**

The Regular Meeting of the Elmwood Park Board of Health for February 11, 2019 was called to order by Board Secretary Marlene DiStefano at 7:00 p.m.

Board of Health Members, Morello, Spinelli, DeMarzio, Intrieri, Randazzo, Craft and Council Liaison Councilwoman Pellegine were present. Board Members Proctor was absent. Also present were Health Inspector Steve Salerno, REHS Supervisor Marjorie Vancacore and Board Secretary, Marlene DiStefano.

Whereas, Chapter 231 of the Public Laws of the State of New Jersey requires at the commencement of every meeting a Statement of Compliance be read by the presiding officer.

Now, therefore be it advised, that the meeting requirements for this meeting have been met by publishing an annual meeting notice in The Record and Herald News of Woodland Park and by posting an annual meeting notice in the office of the Health Department and the Borough Clerk as well as in a public place within the Municipal Building, and by notifying interested citizens. Said notice was posted December 15, 2017.

**Public Hearing:**

A motion was made by Board President Morillo and seconded by Board Member DeMarzio to open the floor for public comment No one wished to be heard. Board Member Spinelli closed the public portion.

**Regular Meeting Agenda Items:**

**1. – HEALTH INSPECTION REPORT:**

1. Monthly Status Report – Health Inspector Salerno reviewed the monthly status report with the Board and answered any questions. He discussed some problematic establishments and how he would have to do a reinspection of each. Board discussed if the same establishment continued to have issues further action may have to be taken.

**2. – MAY RABIES CLINIC:** The Board discussed dates in May for the clinic Board Secretary

 Marlene advised she would reach out to the veterinarian to confirm dates.

**3. –FLU CLINIC AGREEMENT:** The Board looked it over and it will be filed.

**4 – DEPARTMENTAL REPORTS**:

1. **Bills** – A motion was made by Board Member DeMarzio and seconded by Board Member Spinelli to authorize payment of bills. Motion carried by the members present.
2. **Office Department Report – January 2019**
3. **Vital Statistic Report – January 2019**
4. **Office Revenue Report – January 2019**
5. **January 14, 2019 Regular Meeting minutes and Executive Minutes**

A motion was made by Board Member Spinelli and seconded by Board Member Randazzo to accept and file items 4b through 4e. Motion carried by the members present.

**5. – COMMITTEE REPORTS**:

By Law Committee had no report at this time.

Finance Committee had no report at this time.

Ordinance Committee had no report at this time.

Personnel Committee had no report at this time.

Public Relations Committee had no report at this time.

A motion was made by Board President Morello and seconded by Board Member Spinelli to adjourn. Motion carried by the members present.

Respectfully submitted,

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Marlene DiStefano

Board of Health Secretary

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